

APPENDIX I
QUOTATION FORM

COMPANY NAME: _____

Bidder shall only supply one manufacturer and one price per line item. Bidder shall supply all required information for each line item where a bid price is offered. **DO NOT ALTER OR MODIFY THE QUOTATION FORM IN ANY WAY. Failure to comply with the above shall be considered non-responsive and disqualify your bid. Prices offered are to be all inclusive, including all required, design, engineering, materials and labor costs to complete the installation and full operation of electrical generating system.**

**GENERATOR AND ELECTRICAL EQUIPMENT REPLACEMENT
AT EARLE B. WOOD MIDDLE SCHOOL**

ITEM #

DESCRIPTION

1.

EARLE B. WOOD MS

New Emergency Generator System: As specified herein, attached drawings and specifications.

Manufacturer: _____

KW: _____

(Minimum 200 KW)

TOTAL COST: \$ _____

2.

DESCRIPTION

Hourly Rate for Licensed Electrician:

Regular Rate: \$ _____ **Overtime Rate \$** _____

Hourly Rate for Electrician's Helper:

Regular Rate: \$ _____ **Overtime Rate \$** _____

APPENDIX I

QUOTATION FORM – CONTINUED (Page 2 of 4)

COMPANY NAME: _____

- **ALL EQUIPMENT AND/OR MATERIALS SHALL BE AVAILABLE FOR COMPLETION PER SCHEDULE. THE CONTRACTOR HAS WRITTEN CONFIRMATION FROM THE MANUFACTURER(S) THAT ALL EQUIPMENT/MATERIALS WILL BE AVAILABLE IN SUFFICIENT TIME FOR THE CONTRACTOR TO PERFORM AS SPECIFIED AND MEET THE COMPLETION DATE OF THE CONTRACT?**

YES _____ NO _____

- **HAS CONTRACTOR SUBMITTED LETTER FROM MANUFACTURER CONFIRMING ALL MATERIAL WILL BE DELIVERED ON TIME TO COMPLETE PROJECT AS SPECIFIED HEREIN.**

YES _____ NO _____

- **HAS BIDDER EVER HAD LATE CHARGES DEDUCTED AS A RESULT OF FAILURE TO COMPLETE AS CONTRACTED?**

YES _____ NO _____

- **HAS THE BIDDER INCLUDED WITH THEIR BID MANUFACTURER'S LITERATURE FOR PRODUCT OFFERED?**

YES _____ NO _____

- **IS THE BIDDER AN AUTHORIZED REPRESENTATIVE AND INSTALLER OF THE PRODUCT OFFERED AND AUTHORIZED TO PERFORM ALL START-UP TASK/INSPECTION? IF SO PROVIDE A CERTIFICATION LETTER FROM THE MANUFACTURER.**

YES _____ NO _____

APPENDIX I

QUOTATION FORM – CONTINUED (Page 3 of 4)

COMPANY NAME: _____

- **IF THE BIDDER IS NOT AN AUTHORIZED INSTALLER, THEY AGREE TO PROVIDE THE SERVICE OF A FACTORY AUTHORIZED REPRESENTATIVE TO PERFORM ALL START-UP AND INSPECTION TASKS.**

N/A _____ YES _____ NO _____

- **IS A COPY OF THE MARYLAND CONTRACTOR'S LICENSE SUPPLIED WITH BID SUBMISSION?**

YES _____ NO _____

- **IS A COPY OF THE BIDDER'S MASTER ELECTRICIAN LICENSE SUBMITTED WITH THE BID UNDER WHICH THE WORK WILL BE MONITORED AND PERFORMED?**

YES _____ NO _____

- **BIDDER INCLUDED WITH THEIR BID SUBMISSION A LETTER CERTIFYING THEY HAVE BEEN IN BUSINESS A MINIMUM OF FIVE YEARS, AND HAS A MINIMUM OF FIVE YEARS EXPERIENCE PERFORMING THE TYPE OF WORK SPECIFIED HEREIN?**

YES _____ NO _____

- **HAS THE BIDDER VISITED THE JOB SITE AND PERFORMED A COMPREHENSIVE FIELD INVESTIGATION ALONG WITH TAKING FIELD MEASURES BEFORE SUBMITTING THEIR BID?**

YES _____ NO _____

- **HAS BIDDER READ THE BIDDING DOCUMENT IN DETAIL PRIOR TO SUBMITTING THEIR BID?**

YES _____ NO _____

APPENDIX I

QUOTATION FORM – CONTINUED (Page 4 of 4)

COMPANY NAME: _____

- **HAS BIDDER FAMILIARIZED THEMSELVES WITH THE ANNOTATED CODE OF MARYLAND SECTION 11-722 AND HAVE SCREENED THEIR WORK FORCES, ENSURING NO REGISTERED SEX OFFENDER WILL BE PERFORMING WORK AT ANY MCPS FACILITY?**

YES _____ NO _____

- **HAS BIDDER COMPLETED CONTRACTOR OBLIGATION REGARDING CRIMINAL RECORDS OF INDIVIDUALS ASSIGNED TO WORK AT MCPS FACILITIES AND PROPERTIES?**

YES _____ NO _____

- **ASBESTOS FREE MATERIALS: THE BIDDER HAS REVIEWED THE MATERIAL LABORATORY TESTING REQUIREMENTS FOR THE LIST OF MATERIAL SPECIFIED HEREIN TO CONFIRM THEY DO NOT HAVE ASBESTOS? THE SUCCESSFUL CONTRACTOR AGREES THEY WILL SUBMIT ASBESTOS FREE VERIFICATION FORM AS SPECIFIED HEREIN.**

YES _____ NO _____

CHECK OFF LIST FOR MANDATORY BID SUBMITTAL

Mandatory Submittals Check List:

- _____ Signed Invitation for Bid, including Non-Debarment Acknowledgement
- _____ Quotation Form (Pages 1-4)
- _____ Bid Security Letter
- _____ Addendum(s) and Erratum(s) (If any, contractor is responsible to confirm)
- _____ MBE Forms
- _____ Maryland Construction Business License
- _____ State of Maryland Master Electrical Licenses and Business Licenses
- _____ Manufacturer Certification letter
- _____ Statement/Letter of Experience and years in Business as specified
- _____ References
- _____ List of Personnel